UNIVERSITY GRANTS COMMISSION
NURTURING EXCELLENCE IN HIGHER EDUCATION PROGRAM (NEHEP)
Sanothimi, Bhaktapur
<u>EQUITY GRANTS</u>
PROGRESS REPORT FORM FOR CONSTITUENT/ COMMUNITYCAMPUS

GENERAL INFORMATION

Campus Name:	
Address:	
District: ……………………….. Province: ………………………… ☐Rural Municipality: .... ☐ Municipality: .... Sub Metropolitan City............................ Metropolitan City: .... Ward No: .... ☐ ☐	
Date of Campus establishment: Day: ……… / Month: ……… / Year:………	
Affiliating University:	
University Code of Campus:	
Campus Email:	
Contact Number:	
Website:	

Thematic Areas/Indicators		Required DocumentsDuring Grants Claim	Completed	On Going	Remarks
1. Accessibility and Disaster					
a. Lagging Behind Regions /districts	KarnaliProvince	Cover letter with grantsclaim			
	Suderpaschim Province				
	Madhesh Province				
b. Remote and Disaster districts	Remote and Disaster Affected				
	Disaster during NEHEP period				

2. Access Equalizer					
a. Digitization	2.1 Blue print plan of Digitization and Connectivity	**Approved blue print plan of Digitation and connectivity from CMC (separate plan or incorporated in strategic plan)**			
		Provision of Internet connection			
		Website management			
		Online library			
		Virtual classes and others (if any)			
	2.2 Free Student data pack *(Subsidy pack)*	Formal Decision of HEI			
		Written understanding between HEIs and the service provider			
		At least 20% of total students benefitted from data pack			
	2.3 HEI's website with regular update *(Regular notices and relevant documents uploaded on website)*	Screenshot of updated website on regular basis			
b. Digital technologies	2.4 Online library /Students access to other online libraries	Official document (letter/contract etc.) of linking online library system.			
		User ID of online library			
		Some sample digital photographs of students benefitted from online library			
	2.5 At least 25% classes run in virtual mode	Documents regarding online classes via Zoom, Teams and alike digital platforms.			
		Screenshots of the use of ICT in teaching learning activities such as: classes, online exam (internal /external assessment).			
	2.6 Online collaborative guest lectures from (inter)national guest experts/ professors	HEI decision copy			
		Screenshot and digital photographs of the classes/sessions facilitated by the guest lecture(s).			
c. Poverty Targeted Scholarships to boys	2.7 Scholarships up-to third quintile boys in lagging behind reasons	List of students (Scholarship provided by HEIs)			
		Fund Transfer voucher			

3. Climate Change Adaptations					
a. Green, Resilient and Inclusive Development (GRID) approach alignment	3.1 Implementation of GRID approach aligned Programs	Indication of the implemented curriculum (in any stream, any program, any subject) which has includedGRID approach			
	3.2 Climate change mitigation and adaptations issues in the programs and/or trainings executed.	Evidence of at least a workshop /training to teaching faculties /staffs/ students conducted on climate change mitigation and adaptation, waste management.			
		Brief report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.)			
b. Participation and Internships	3.3 Participation based waste/ energy management practices at HEIs premises.	Progress report with digital photographs (at least three from):			
		Waste management practices			
		Functional plastic free environment,			
		Use of dust beans made form degradable local raw materials such as bamboo doka			
		Solar system			
		Management of separate dust beans for degradable and non-degradable waste.			
		Plantation/greenery in campuses premises.			
	3.4 Student learning opportunities at local market	MOU/ Intern appointment letter/s released from the authorities			
		Related evidences of student internship at the HEI level.			
4. Knowledge Management Initiatives					
a. Creation	4.1 Functional Research Unit/Committee	Copy of the decision to form Research Unit/Committee at HEI level.			
		Supporting documents of research activities initiated.			
	4.2 Faculty members selected/getting UGC research grant	*Copy of the award letter by UGC for:*			
		Ph.D			
		M.Phil			
		Postdoctoral			
		Faculty Research			
		Collaborative Research			
		Special Research			

	4.3 Local/regional governments/industries and other stakeholders funding to student research and thesis	Copy of the award letter related agreement / MOU			
	4.4 Collaborative research including collaborations with other University /Institutes HEIs /Experts	Collaboration agreement / MOU			
b. Dissemina-tion	4.5 Reports, Periodicals, and Journal Publication with ISSN	Proof of publication with ISSN (any one among Reports, Periodicals and Journal Publication).			
	4.6 Publication and upload on web-site the Consolidated Annual Report	Related Link; Latest uploaded annual report.			
	4.7 Reports/Research products uploaded on campus website	Related Link; Research reports/ Periodicals / Journal uploaded on the site.			
		Research conducted by Faculty / HEIS / Students			
5. Capacity Building (HEI /faculty members /staffs)					
a. Planning	5.1 HRM/HRD Plan in place	Approved HRM/HRD plan (separate or incorporated in strategic plan) having provisions of capacity development training and 360 performance appraisal.			
	5.2 Contentof individual HEIs level or collaborative Training (physical /online /blended mode)	Approved training content: which includes among others cognitive skill, socio-economic skill, technical skill, and digital skill and research methodologies.			
b. Execution HRD plan	5.4 Workshop/Seminar/ Conferences at individual HEI *(physical/online/ blended mode)*	Progress report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.) of at least one Workshop/Seminar/ Conferences conducted by the HEI.			
	5.5 Peer learningwith leading model HEIs	Progress report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.) on peer			

		learning of students and/or teachers with nearby/any HEIs.			
	5.6 Event manager/Facilitator HEIs *(additional incentive)*	Event management progress report (Background, Objectives, Detail Schedule, Methodology,Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.)			
	5.7 360-degree performance evaluation (*faculty members evaluation by students)*	Brief report (Background, Objectives, Detail Schedule, Methodology, Conclusion/ Recommendation, photograph, experts/ resource person, participants list etc.)			
		Minimum 5 sample forms.			
	5.8 Student tracking system	List of graduates with contact number, email ID and present status.			

Campus Chief:

Name: ....Campus Seal:

Signature: ....

Note: Please apply signature and campus' seal on each page of the application form.