

**University Grants Commission
Procurement Plan (PP) for Goods, works and Services - 2079/80**

Project Name & ID: UGC Regular and Project

Executing Agency: University Grants Commission, Samalkhimi, Bhadrapur
Implementing Agency: UGC

Sl No	Description of Goods or Works & Contract ID No.	Source of Budget	Budget Head	Prior/Post Review	PP Status	Cost Estimate (NRs. Million)	Method of Procurement	Proc. Procedure: GoN	Estimate preparation and Sanction	Bid Document Preparation	NOL to Bid Document	Bid Invitation	Public Opening of Bids	BER & Award Recommendation	Letter of Intention to award	LOA	Contract Signing	Completion of the Contract	Procurement at Center or District	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
1	Office Expenses		22311																	
1.1	Procurement of Stationery (UGC/G/DP-01/079/80)			Post	P R A		DP	GON	25-Aug-22	28-Aug-22	N/A	2-Sep-22	10-Sep-22	14-Sep-22	16-Sep-22	17-Sep-22	17-Sep-22	17-Oct-22	Center	
1.2	Procurement of Cleaning Items and Health Essentials (UGC/G/DP-02/079/80)			Post	P R A		DP	GON	25-Aug-22	28-Aug-22	N/A	2-Sep-22	18-Sep-22	24-Sep-22	26-Sep-22	3-Oct-22	10-Oct-22	9-Nov-22	Center	
2	Repair and Maintenance of Public facilities	Regular + Project	22231																	
2.1	Procurement of works for construction of pathway to Prelab building (UGC/W/DP-01/079/80)			Post	P R A		DP	GON/WB	25-Sep-22	28-Sep-22	N/A	3-Oct-22	11-Oct-22	15-Oct-22	17-Oct-22	18-Oct-22	18-Oct-22	17-Nov-22	Center	
3	Contract Services	Regular + Project	22315																	
3.1	Procurement of Security Guard Service (UGC/NC/SQ-02/079/80)			Post	P R A		SQ	GON	15-Aug-22	18-Aug-22	N/A	23-Aug-22	8-Sep-22	20-Sep-22	22-Sep-22	29-Sep-22	6-Oct-22	20-Nov-22	Center	
3.2	Procurement of Cleaning cum housekeeping Service(UGC/NC/DP-01/078/79)			Post	P R A		DP	GON	10-Jul-22	13-Jul-22	N/A	18-Jul-22	3-Aug-22	9-Aug-22	11-Aug-22	18-Aug-22	25-Aug-22	25-Aug-23	Center	Completed, Renewed
4	Information System and software Operation	Regular + Project	22412																	
4.1	Procurement of Internet Security (UGC/G/DP-03/079/80)			Post	P R A		DP	GoN	30-Aug-22	2-Sep-22	N/A	7-Sep-22	23-Sep-22	29-Sep-22	1-Oct-22	8-Oct-22	15-Oct-22	14-Nov-22	Center	
5	Furniture and Fixtures	Regular + Project	31115																	
5.1	Procurement of Furniture, Furnishing and Fixtures (NHHP/UGC/G/SQ-06/079/80)			Post	P R A		SQ	WB/GON	15-Sep-22	18-Sep-22	N/A	23-Sep-22	9-Oct-22	21-Oct-22	23-Oct-22	30-Oct-22	6-Nov-22	21-Dec-22	Center	
6	Vehicle	Regular + Project	31121																	
6.1	Procurement of Motorcycle (NHHP/UGC/G/R/FQ-04/079/80)			Post	P R A		RFQ/DP	WB/GON	10-Oct-22	13-Oct-22	N/A	18-Oct-22	3-Nov-22	9-Nov-22	11-Nov-22	18-Nov-22	25-Nov-22	25-Dec-22	Center	
7	Office Machinery and Equipment	Regular + Project	31122																	
7.1	Procurement of Machinery- Office Equipments (Laptop, Printers, servers, etc) (NHHP/UGC/G/R/FQ-05/079/80)			Post	P R A		RFQ/SQ	WB	12-Sep-22	14-Sep-22	NA	15-Sep-22	1-Oct-22	11-Oct-22	18-Oct-22	25-Oct-22	1-Nov-22	16-Dec-22	Center	
7.2	Procurement of Bush Cutter (UGC/G/DP-04/079/80)	Regular		Post	P R A		DP	GoN	10-Oct-22	13-Oct-22	N/A	18-Oct-22	3-Nov-22	9-Nov-22	11-Nov-22	18-Nov-22	25-Nov-22	25-Dec-22	Center	

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7.3	Procurement of Smart Board (U/GC/G/DP-05/079/80)	Regular	Post	P R A		DP	GoN	5-Sep-22	8-Sep-22	N/A	13-Sep-22	29-Sep-22	5-Oct-22	7-Oct-22	14-Oct-22	21-Oct-22	20-Nov-22	Center		
7.4	Procurement of Air Conditioner (U/GC/G/DP-06/079/80)	Regular	Post	P R A		DP	GoN	10-Dec-22	13-Dec-22	N/A	18-Dec-22	3-Jan-23	9-Jan-23	11-Jan-23	18-Jan-23	25-Jan-23	24-Feb-23	Center		
7.5	Procurement of Machinery- Office Equipments -laptop, mobile phone (U/GC/G/DP-07/079/80)	Regular	Post	P R A		DP	GoN	12-Nov-22	14-Nov-22	N/A	15-Nov-22	1-Dec-22	11-Dec-22	18-Dec-22	25-Dec-22	1-Jan-23	15-Feb-23	Center	For the use of upcoming of Chairman For Admn and Finance Division	
7.6	Procurement of Inverter and Batteries for Back up system (U/GC/G/DP-08/079/80)	Regular	Post	P R A		DP	GoN	12-Nov-22	14-Nov-22	N/A	15-Nov-22	1-Dec-22	11-Dec-22	18-Dec-22	25-Dec-22					
7.7	Procurement of Monitors for Meeting Hall (U/GC/G/DP-09/079/80)	Regular	Post	P R A		DP	GoN	12-Nov-22	14-Nov-22	N/A	15-Nov-22	1-Dec-22	11-Dec-22	18-Dec-22	25-Dec-22			14-Feb-00	Center	For the use of meeting hall
8	Consultancy and Other services	Project			22411															
8.1	Procurement of Consultancy services for development of Pro-poor Poverty targeted Management System (NEHEP/U/GC/CS/DS-02/079/80)		Post	P R A		DS	WB	13-Jul-22							2-Aug-22	9-Aug-22	7-Dec-22	Center		
8.2	Procurement of Consultings Service for Fiduciary Review (NEHEP/U/GC/CS/CQS-01/079/80)		Post	P R A		CQS	WB	30-Jun-22							13-Sep-22	20-Sep-22	4-Nov-22	Center		
8.3	Procurement of Consulting Service for Beneficiary Satisfaction Survey (Baseline) (NEHEP/U/GC/CS/CQS-03/077/78)		Post	P R A		CQS	WB	15-Aug-22							29-Oct-22	5-Nov-22	19-Jan-23	Center		
8.5	Procurement of Consulting Service of Individual Consultant as IT Expert (NEHEP/U/GC/CS/IND-05/079/80)		Post	P R A		IND	WB	15-Sep-22							15-Oct-22	22-Oct-22	21-Oct-26	Center	It will be hired for 4 years and 4yrs cost will be uploaded in STEP	
8.6	Procurement of Consulting Service of Individual Consultant as Technical Coordinator (NEHEP/U/GC/CS/IND-02/079/80)		Post	P R A		IND	WB	15-Sep-22							15-Oct-22	22-Oct-22	21-Oct-26	Center		
8.7	Procurement of Subscription of PLAGARIAN SOFTWARE (NEHEP/U/GC/CS/DS-03/079/80)		Post	P R A		DS	WB	15-Sep-22							15-Oct-22	22-Oct-22	21-Oct-26	Center	Renewal/new purchase	
8.8	Procurement of Consulting Service for Internal Audit (U/GC/CS/DP-01/079/80)		Post	P R A		DP	GoN	12-Sep-22	14-Sep-22	N/A	15-Sep-22	1-Oct-22	11-Oct-22	18-Oct-22	25-Oct-22	1-Nov-22	16-Dec-22	Center		
Total																				

Prepared by

Verified by

Approved by